

Ref.No. SUK/BOS/ 508

Date: 12/07/2023

To,

The Principals,
 All Concerned Affiliated Colleges / Institutions.
 Shivaji University, Kolhapur.

Subject : Regarding syllabi of M.A. Part – I & Other under the Faculty of Inter-Disciplinary Studies.

Sir/Madam,

With reference to the subject, mentioned above, I am directed to inform you that the university authorities have accepted and granted approval to the syllabi of M.A. Part - I & Other under the Faculty of Inter-Disciplinary Studies. as per National Education Policy 2020.(NEP)

| | |
|----|------------------------------------------|
| 1) | M.A. Home Science Part - I |
| 2) | Master of Social Work. Part - I |
| 3) | M.A. Tabla Part - I |
| 4) | M.A. Vocal / Instrumental Music Part - I |
| 5) | M.A. Dramatics Part - I |


This syllabi shall be implemented from the academic year 2023-2024 onwards. A soft copy containing the syllabi is attached herewith and it is also available on university website www.unishivaji.ac.in. (Online Syllabus)

The question papers on the pre-revised syllabi of above mentioned course will be set for the examinations to be held in October /November 2023 & March/April 2024. These chances are available for repeater students, if any.

You are, therefore, requested to bring this to the notice of all students and teachers concerned.

Thanking you,

Yours faithfully,


 Dr. S.M.Kubal
 (Dy Registrar)

Copy to:

| | | | |
|---|-----------------------------------------------|----|-------------------------------------|
| 1 | Director, Board of Evaluation and Examination | 7 | Centre for Distance Education |
| 2 | The Dean, Faculty of IDS | 8 | Computer Centre / I.T.cell |
| 3 | The Chairman, Respective Board of Studies | 9 | Affiliation Section (U.G.) / (P.G.) |
| 4 | B.A.,B.Com.,B.Sc. Exam | 10 | P.G.Admission / P.G.Seminar Section |
| 5 | Eligibility Section | 11 | Appointment Section -A/B |
| 6 | O.E. I, II, III, IV Section | 12 | Dy.registrar (On/ Pre.Exam) |

SHIVAJI UNIVERSITY, KOLHAPUR



Estd. 1962

“A⁺⁺” Accredited by NAAC (2021)

With CGPA 3.52

Faculty of Interdisciplinary Studies

Revised Syllabus in accordance with NEP, 2020

Syllabus for

MASTER OF SOCIAL WORK

Part -I Sem –I & II

(Revised Syllabus to be implemented from June, 2023 onwards)



SHIVAJI UNIVERSITY KOLHAPUR,

Syllabus Structure as per

National Education Policy 2020,

2 Year Post Graduate Program

Master of Social Work

(Introduced from Academic Year 2023-24)

1. TITLE: Master of Social Work

2. YEAR OF IMPLEMENTATION:

A new syllabus on MASTER OF SOCIAL WORK will be implemented from the academic year 2023-24 onwards in Shivaji University, Kolhapur.

3. PREAMBLE:

The profession of Social Work seeks to improve the quality of life for individuals and to effect system-wide change through the pursuit of social justice. Like any helping profession, such as nursing and teaching, Social Work seeks to help people overcome some of life's most difficult challenges. Social workers not only consider individuals' internal struggles but also work with people to examine their relationships, family structure, community environment, and the systems and policies that impact them to identify ways to help address challenges. Bachelor of Social Work programs prepares students for Generalist social work practice. Students learn to practice social work with individuals, families, groups and communities. Social workers help clients cope with poverty, abuse, addiction, unemployment, educational problems, disability, trauma and mental illness. Social workers provide individual, family and group counselling, case management services, connecting clients with resources and service providers, and other services to empower clients to meet their needs. Master of Social Work programs combines classroom learning with field education. Students gain work experience while applying their classroom training to real-world work settings. After completing the MSW programme, one can start practising as a Professional Social Worker.

4. GENERAL OBJECTIVES OF THE MASTER OF SOCIAL WORK PROGRAM:

1. The objective of the M.S.W program is to impart Social Work education at the postgraduate level to groom competent Social Work professionals who can bring positive change in the world.
2. To conduct Social Work research by involving students to train them in methodologies and techniques of research.
3. To undertake field action projects in Social Work and allied fields and carry out the Institute's social responsibility programs.
4. To maintain diversity among students and faculty for nurturing cultural exchange and national integration.
5. Organize lectures, seminars, and workshops; publish books and courses to enrich the knowledge base and disseminate current academic information and messages.
6. To collaborate with similar organizations and like-minded professionals for academic excellence and professional growth.
7. To take regular feedback from students and stakeholders to maintain the quality of teaching and learning.

5. DURATION

- 1) The Program shall be a Post-Graduate Full-Time Program
- 2) The duration of the Program shall be of Two years /Four Semesters.

6. PATTERN:

The examination pattern will be Semester with Credit System and Continuous Internal Evaluation [CIE].

7. FEE STRUCTURE:

- 1) Sanctioned by University Authorities from time to time
- 2) For international students, the Tuition Fee will be five times (per Govt. norms).

8. PROGRAM CENTERS AND INTAKE:

1. Yashwantaro Chavan School of Social Work Jakatwadi Satara, with existing specializations.
2. MSW Program, Yashwantaro Chavan School of Rural Development, Shivaji University Kolhapur with Two New Specializations, i.e. Human Resource Management (HRD) and Medical and Psychiatric Social Work (MPSW) along with Urban and Rural community Development since academic year 2023-24, applicable in 2024-25 (for MSWII)
3. And as per the rules and regulations of the University, applicable from time to time.

9. Admission Committee:

The composition of the Admission Committee will be as per the rules of Shivaji University.

10. MERIT LIST FOR ADMISSION ROUNDS:

Entrance Examination:

- a. The entrance Test shall be as per the rules and regulations of the University, applicable from time to time
- b. The **centre-wise** entrance will be scheduled.

- c. There will be separate entrance examinations for University Department and affiliated colleges which run the MSW program.
- d. A merit list will be prepared based on an Entrance test.
- e. In case two or more candidates have equal marks in the entrance Test, the total marks obtained by these students in the *Bachelor's degree* examination (qualifying examination) shall be considered.
- f. Even after this, if the students continued to obtain equal position/ merit, then the marks obtained by the students in the subjects excluding English and another language shall be considered.
- g. Even after this, if the students continue to obtain the same merits/ marks, the marks scored in the English language shall be considered.
- h. If the tie continues, the student's age from the date of birth will be considered.

11. Reservation:

The reservation quota for admission will be as per the rules of the State Government.

12. ELIGIBILITY:

I. Admission for MSW-I

- a. Candidates who have passed any bachelor's degree of any Statutory/ Recognized University/ Authority.
- b. They should have obtained non-zero scores at the Entrance.
- c. However, the admission committee have the right to decide the minimum cut-off score from time to time.
- d. While preparing the Merit list, weightage shall be given to Entrance Test.

II. Admission for MSW-II

- a) Those who have passed MSW-I from Shivaji University Kolhapur.
- b) AT/KT is applicable as per the rules decided by University authorities from time to time.
- c) Those students who have completed BSW/ BA (social work) Hons (4-year degree) are directly eligible to get admission for MSW II (stage 6.5).
- d) Those students who already possess an MSW degree (stage 6.5) with any specialization and seek one more specialization other than which he/she obtained earlier are directly eligible to get admission to MSW II (stage 6.5).
 - 1) In such cases, they will not get one more MSW degree but they will be given a one-year PG diploma Certificate in the concerned specialization which is equivalent to MSW in the same specialization.
 - 2) The MSW Degree holders from any recognized Universities or Autonomous institutes are also eligible to get admission directly to MSW II (stage 6.5) with other specializations which he/she has obtained.

14. MEDIUM OF INSTRUCTION:

The medium of Class instructions and Examinations shall be in English and Marathi

15. STRUCTURE OF THE PROGRAM AND SCHEME OF EXAMINATION

Semester – I, II, III and IV

| Paper No. | Program Title | Title | Theory Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|---------------------------------|--------------------------------------------------|---------------|--------------------|-----------|-------------|--------------------------------|
| Semester- I [First Year] | | | | | | |
| MSW: 1.1 | History and Philosophy of Social Work Profession | Mandatory 1.1 | 60 | 40 | 100 | 3 hrs. |
| MSW: 1.2 | Work with Individuals and work with Groups | Mandatory 1.2 | 60 | 40 | 100 | 3 hrs. |
| MSW: 1.3 | Sociology for Social Workers | Mandatory 1.3 | 30 | 20 | 50 | 2 hrs. |
| MSW: 1.4 | Fieldwork Practicum | Mandatory 1.4 | - | - | 100 | 3 hrs. |
| MSW: 1.5 | Human Growth and Development | Elective 1.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Communication Skills | Elective 1.2 | 60 | 40 | 100 | 3 hrs. |
| MSW: 1.6 | Research Methodology | RM-1.1 | 60 | 40 | 100 | 3 hrs. |

| Paper No. | Program Title | Title | Theory Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|----------------------------------|---------------------------------------------|---------------|--------------------|-----------|-------------|--------------------------------|
| Semester- II [First Year] | | | | | | |
| MSW: 2.1 | Social welfare Administration | Mandatory 2.1 | 60 | 40 | 100 | 3 hrs. |
| MSW: 2.2 | Work with Communities and Social Action | Mandatory 2.2 | 60 | 40 | 100 | 3 hrs. |
| MSW: 2.3 | Sustainable Development Goals | Mandatory 2.3 | 30 | 20 | 50 | 2 hrs. |
| MSW: 2.4 | Social Exclusion and Human Rights | Mandatory 2.4 | 60 | 40 | 100 | 3 hrs. |
| MSW: 2.5 | Computer Application for Social Work | Elective 2.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Environment studies and Disaster management | Elective 2.2 | 60 | 40 | 100 | 3 hrs. |
| MSW: 2.6 | On job Training/ Field Project | OJT/FP 2.1 | - | - | 100 | - |

| Paper No. | Program Title | Title | Theory Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------|---------------------|--------------------|-----------|-------------|--------------------------------|
| Semester- III [Second Year] (Human Resource Development Specializations) | | | | | | |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | Mandatory (All) 3.1 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 3.2 | Human Resource Management and Organizational Behavior | Mandatory (HRD) 3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 3.3 | Corporate Management and Process | Mandatory (HRD)3.3 | 30 | 20 | 50 | 2 hrs. |
| MSW (HRD): 3.4 | Fieldwork Practicum | Mandatory (HRD)3.4 | - | - | 100 | - |
| MSW (HRD): 3.5 | Human Resource Practices, HR Audit and Human Capital Management | Elective (HRD)3.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Compensation Management and Social Security | Elective (HRD)3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 3.6 | Research Project -I | RM (HRD) 3.1 | - | - | 100 | - |

| Paper No. | Program Title | Title | Semester Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------|----------------------|-----------|-------------|--------------------------------|
| Semester- III [Second Year] (Urban Rural and Tribal Community Development Specializations) | | | | | | |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | Mandatory (All): 3.1 | 60 | 40 | 100 | 3 hrs. |
| MSW(URCD): 3.2 | Urban, Rural and Tribal Community Development | Mandatory (URCD):3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (URCD): 3.3 | Gender and Development | Mandatory (URCD):3.3 | 30 | 20 | 50 | 2 hrs. |
| MSW (URCD): 3.4 | Fieldwork Practicum | Mandatory (URCD):3.4 | - | - | 100 | - |
| MSW (URCD): 3.5 | Environment and Energy management | Elective (URCD):3.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Tourism and Development | Elective (URCD):3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (URCD): 3.6 | Research Project -I | RP (URCD):3.1 | - | - | 100 | - |

| Paper No. | Program Title | Title | Semester Exam Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------|-----------------------|---------------------|-----------|-------------|--------------------------------|
| Semester- III [Second Year] (Medical and Psychiatric Social Work Specializations) | | | | | | |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | Mandatory (All): 3.1 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 3.2 | Preventive and social medicine | Mandatory (MPSW):3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 3.3 | Positive psychology | Mandatory (MPSW):3.3 | 30 | 20 | 50 | 2 hrs. |
| MSW (MPSW): 3.4 | Fieldwork Practicum | Mandatory (MPSW): 3.4 | - | - | 100 | 3 hrs. |
| MSW (MPSW): 3.5 | Clinical psychiatry and Psychiatric Social work | Elective (MPSW):3.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Hospital Management and Public Health | Elective (MPSW):3.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 3.6 | Research Project-I | RM (MPSW):3.1 | - | - | 100 | - |

| Paper No. | Program Title | Title | Semester Exam Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|----------------------------------------------------------------------------------|------------------------------------------|----------------------|---------------------|-----------|-------------|--------------------------------|
| Semester- IV [Second Year] (Human Resource Development Specializations) | | | | | | |
| MSW (All): 4.1 | Corporate Social Responsibility | Mandatory (All): 4.1 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 4.2 | Labour Laws and Industrial Relations | Mandatory (HRD):4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 4.3 | Fieldwork Practicum | Mandatory (HRD):4.3 | - | - | 100 | - |
| MSW (HRD): 4.4 | Strategic and total quality management | Elective (HRD):4.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | International HRM and Business Economics | Elective (HRD):4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (HRD): 4.5 | Research Project -II | RM (HRD):4.1 | - | - | 150 | - |

| Paper No. | Program Title | Title | Semester Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-----------------------|----------------------|-----------|-------------|--------------------------------|
| Semester- IV [Second Year] (Urban Rural and Tribal Community Development Specializations) | | | | | | |
| MSW (All): 4.1 | Corporate Social Responsibility | Mandatory (All) : 4.1 | 60 | 40 | 100 | 3 hrs. |
| MSW (URCD): 4.2 | Local Self-Governments for Urban, Rural and Tribal Communities | Mandatory (URCD):4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (URCD): 4.3 | Fieldwork Practicum | Mandatory (URCD):4.3 | - | - | 100 | - |
| MSW (URCD): 4.4 | Developmental Programs for Urban, Rural and Tribal Communities | Elective (URCD):4.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Livelihood and Social Audit | Elective (URCD):4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (URCD): 4.5 | Research Project -II | RP (URCD):4.1 | - | - | 150 | - |

| Paper No. | Program Title | Title | Semester Exam. Marks | CIE Marks | Total Marks | Duration of Theory Examination |
|------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------------|----------------------|-----------|-------------|--------------------------------|
| Semester -IV [Second Year] with (Medical and Psychiatric Social Work Specializations) | | | | | | |
| MSW (All): 4.1 | Corporate Social Responsibility | Mandatory (All):4.1 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 4.2 | Counselling and Psychotherapy | Mandatory (MPSW): 4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 4.3 | Fieldwork Practicum | Mandatory (MPSW): 4.4 | - | - | 100 | 3 hrs. |
| MSW (MPSW): 4.4 | Gerontology and People with Disability | Elective (MPSW):4.1 | 60 | 40 | 100 | 3 hrs. |
| | OR | | | | | |
| | Social work practice in Hospitals and Rehabilitation | Elective (MPSW):4.2 | 60 | 40 | 100 | 3 hrs. |
| MSW (MPSW): 4.5 | Research Project-II | RM (MPSW):4.1 | - | - | 150 | - |

16. SCHEME OF TEACHING: -

The scheme of teaching and examination should be given as applicable to MSW.

MSW-I SEM – I

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs/Week) | | | | Examination Scheme (Marks) | | |
|----------|--------------------------------------------------|----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW: 1.1 | History and Philosophy of Social Work Profession | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 1.2 | Work with Individuals and work with Groups | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 1.3 | Sociology for Social Workers | 1.5 | 1.5 | - | 1.5 | 30 | 20 | 050 |
| MSW: 1.4 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW: 1.5 | Human Growth and Development | | | | | | | |
| | OR | | | | | | | |
| | Communication Skills | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 1.6 | Research Methodology | 3 | 3 | - | 3 | 60 | 40 | 100 |

MSW-I, SEM-II

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|----------|---------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW: 2.1 | Social welfare Administration | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 2.2 | Work with Communities and Social Action | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 2.3 | Sustainable Development Goals | 1.5 | 1.5 | - | 1.5 | 30 | 20 | 050 |
| MSW: 2.4 | Social Exclusion and Human Rights | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 2.5 | Computer Application for Social Work | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Environment studies and Disaster management | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW: 2.6 | On job Training/ Field Project | 15 | | 15 | 15 | - | 100 | 100 |

Semester- III [Second Year] (Human Resource Development Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|----------------|-----------------------------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | The ory | Term Work | Total |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 3.2 | Human Resource Management and Organizational Behavior | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 3.3 | Corporate Management and Process | 1.5 | 1.5 | - | 1.5 | 30 | 20 | 050 |
| MSW (HRD): 3.4 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (HRD): 3.5 | Human Resource Practices, HR Audit and Human Capital Management | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Compensation Management and Social Security | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 3.6 | Research Project -I | 3 | 3 | | 3 | | 100 | 100 |

Semester- III [Second Year] (Urban Rural and Tribal Community Development Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|-----------------|---------------------------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | The ory | Term Work | Total |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (URCD): 3.2 | Urban, Rural and Tribal Community Development | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (URCD): 3.3 | Gender and Development | 1.5 | 1.5 | - | 1.5 | 30 | 20 | 050 |
| MSW (URCD): 3.4 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (URCD): 3.5 | Environment and Energy management | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Tourism and Development | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (URCD): 3.6 | Research Project -I | 3 | 3 | | 3 | - | 100 | 100 |

Semester- III [Second Year] (Medical and Psychiatric Social Work Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|-----------------|---------------------------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW (All): 3.1 | Social Policy Planning and Social Legislation for Development | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 3.2 | Preventive and social medicine | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 3.3 | Positive psychology | 1.5 | 1.5 | - | 1.5 | 30 | 20 | 050 |
| MSW (MPSW): 3.4 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (MPSW): 3.5 | Clinical psychiatry and Psychiatric Social work | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Hospital Management and Public Health | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 3.6 | Research Project-I | 3 | 3 | | 3 | | | 100 |

Semester- IV [Second Year] (Human Resource Development Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|----------------|------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW (All): 4.1 | Corporate Social Responsibility | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 4.2 | Labour Laws and Industrial Relations | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 4.3 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (HRD): 4.4 | Strategic and total quality management | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | International HRM and Business Economics | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (HRD): 4.5 | Research Project-II | 4.5 | 4.5 | | 4.5 | | 150 | 150 |

Semester- IV [Second Year] (Urban Rural and Tribal Community Development Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|-----------------|----------------------------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW (All): 4.1 | Corporate Social Responsibility | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (URCD): 4.2 | Local Self-Governments for Urban, Rural and Tribal Communities | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (URCD): 4.3 | Fieldwork Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (URCD): 4.4 | Developmental Programs for Urban, Rural and Tribal Communities | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Livelihood and Social Audit | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 4.5 | Research Project-II | 4.5 | 4.5 | | 4.5 | | 150 | 150 |

Semester -IV [Second Year] (Medical and Psychiatric Social Work Specializations)

| Sr. No. | Subject /Paper | Teaching Scheme (Hrs./Week) | | | | Examination Scheme (Marks) | | |
|-----------------|------------------------------------------------------|-----------------------------|-----|----|-------|----------------------------|-----------|-------|
| | | L | T | P | Total | Theory | Term Work | Total |
| MSW (All): 4.1 | Corporate Social Responsibility | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 4.2 | Counselling and Psychotherapy | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 4.3 | Field work Practicum | 15 | | 15 | 15 | - | 100 | 100 |
| MSW (MPSW): 4.4 | Gerontology and people with Disability | 3 | 3 | - | 3 | 60 | 40 | 100 |
| | OR | | | | | | | |
| | Social work practice in Hospitals and Rehabilitation | 3 | 3 | - | 3 | 60 | 40 | 100 |
| MSW (MPSW): 4.5 | Research Project-II | 4.5 | 4.5 | | 4.5 | | 150 | 150 |

Summary of Credits

| Sr. No. | Program s | No of Programs s | Hours (Each Program) per week | Total Credits |
|---------|--------------------|-------------------------------------------|--------------------------------|---------------|
| 1. | Theory Programs | 14 (4 credits each) 3 (2 credits each) | 3 1.5 | 56 06 |
| 2. | Practical Programs | 04 (4 credits each) | 15 | 16 |
| 3. | Research Projects | 02 (4 and 6 Credits each) | 3/4.5 | 10 |
| | | 23 Programs | | 88 |

17. SCHEME OF EXAMINATION: SEMESTER WITH CIE AND CREDIT SYSTEM

1. THE NUMBER OF THEORY COURSES AND PRACTICAL COURSES:

- 1) The entire MSW program has 14 theory courses of 100 marks (4 credits for each) and 3 theory courses of 50 marks (2 credits for each)
- 2) One (1) Project work (Research work) Program of 100 marks (4 credits) and One (1) Project work (Research work) Program of 150 marks (6 credits)
- 3) Four (4) Practicum Programs s of 100 Marks (4 credits for each)

2. SEMESTER EXAMINATION: The examination system would be Semester with a credit system and Continuous Internal Evaluation (CIE). The examination shall be conducted at the end of each semester.

3. CIE COMPONENT:

Criteria for Continuous Internal Evaluation: The total CIE component carries 40 Marks for each theory paper, which is divided as follows:

| | Semester and Marks | | | |
|----------------------|--------------------|-----------|-----------|-----------|
| CIE component | I | II | III | IV |
| Attendance | 10 | 10 | 10 | 10 |
| Class Participation | 10 | 10 | 10 | 10 |
| Seminar Presentation | 10 | 10 | 10 | 10 |
| Class Assignment | 10 | 10 | 10 | 10 |
| Total | 40 | 40 | 40 | 40 |

4. **Class Assignment:** If any unforeseen or unpredictable event fails any of the students fail to appear for the Class Assignment or fails in the Class Assignment, the re-Class Assignment examination for such students can be held during the same Semester.
5. **SEMESTER-Re-Examination:** If candidates fail in any course in any semester

examination, they can appear for the re-examination in the subsequent semester.

6. The ATKT rules framed by the University apply to the Program.

18. STANDARD OF PASSING:

- 1) In every paper, a candidate should obtain a minimum of 40 % of the total marks, i.e. 24 out of 60 marks and 12 out of 30 marks.
- 2) For every CIE component, a candidate should obtain a minimum of 40 % of the total marks, i.e. 16 out of 40 marks.
- 4) A candidate must obtain minimum marks in both the Heads of Passing. In other words, they must pass both the Semester and CIE examinations.
- 5) For the practical work (80 marks) and viva voce (20 marks), a candidate should obtain 40% marks, i.e. 32 marks and 08 marks, respectively.
- 6) The other details regarding passing standards, credits, Grade-points and Grades have been given under Credit System.

18. Credit System:

Introduction:

Students can earn credit towards their post-graduation through credit allotted to the course or the Program. The credit system permits to follow horizontal mobility toward the post-graduation Courses irrespective of the faculty's boundaries or within the faculty's boundaries. Besides, it provides a cafeteria approach to higher education. A scheme has been worked out to put the credit system within the framework of the present education system in the University.

What is Credit?

Credits are a value allocated to Course units to describe the student's workload (i.e. Lectures, Practical work, Seminars, personal work in the library or at home and examinations or other assessment activities) required to complete them. They reflect the quantity of work each course requires, concerning the total quantity of work necessary to complete during a full year of academic study in the Department. Credit thus expresses a relative value.

Students will receive credit through various testing courses if they have studied a subject independently or have completed department-level regular course work. The objective of the credit system is to guarantee the academic recognition of studies throughout the world, enabling the students to have access to regular vertical and or horizontal courses in any Institution or the Universities in the world.

Mechanism of Credit System:

Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allotted to 15 contact hours. It is 30 contact

~~hours in the European system. The instructional days as worked out by the UGC, are 180 days~~ (30 Weeks). The paper-wise instructional days with a norm of 4 contact hours per week per paper will be 120 days. That is, 60 days or 60 contact hours per paper shall be completed during each semester session. By converting these contact hours into credit at the rate of 15 contact hours for each subject, four credits will be allotted to each paper.

GRADE POINTS TABLE

Theory Paper Grade Points: Conversion: The marks obtained by a candidate in each Theory paper and CIE (out of 100) or any fractions like 80: 20 shall be converted into grades based on the following table:

| Range of Marks obtained out of 100 | Grade Points | Range of Marks obtained out of 100 | Grade Points |
|-----------------------------------------------|---------------------|-----------------------------------------------|---------------------|
| 00 to 5 | 0 | 51 to 55 | 5.5 |
| 6 to 10 | 1 | 56 to 60 | 6 |
| 11 to 15 | 1.5 | 61 to 65 | 6.5 |
| 16 to 20 | 2 | 65 to 70 | 7 |
| 21 to 25 | 2.5 | 71 to 75 | 7.5 |
| 26 to 30 | 3 | 76 to 80 | 8 |
| 30 to 35 | 3.5 | 81 to 85 | 8.5 |
| 36 to 40 | 4 | 86 to 90 | 9 |
| 41 to 45 | 4.5 | 91-95 | 9.5 |
| 46 to 50 | 5 | 95-100 | 10 |

LETTER GRADES AND CGPA CREDIT POINTS

| GRADES | CGPA CREDIT POINTS |
|---------------|---------------------------|
| O | 8.60 To 10 |
| A+ | 7.00 To 8.59 |
| A | 6.00 To 6.99 |
| B+ | 5.50 To 5.99 |
| B | 4.50 To 5.49 |
| C | 4.00 To 4.49 |
| D | 0.00 To 3.99 |

OVERALL GRADING

| Overall Final Grades | Class | | Grade |
|----------------------|-----------------------------|----------------|-------|
| 8.60 To 10 | Higher Distinction Level | Extra Ordinary | O |
| 7.00 To 8.59 | Distinction Level | Excellent | A+ |
| 6.00 To 6.99 | First Class | Very Good | A |
| 5.50 To 5.99 | Higher Second Class | Good | B+ |
| 4.50 To 5.49 | Second Class | Satisfactory | B |
| 4.00 To 4.49 | Pass | Fair | C |
| 0.00 To 3.99 | Fail | Unsatisfactory | D |

CREDIT SYSTEM

Students can earn credit towards their post-graduation through credit allotted to the course or the Program. The credit system permits to follow horizontal mobility toward the post-graduation Programs irrespective of the faculties' boundaries or within the faculties' boundaries. Besides, it provides a cafeteria approach to higher education. A scheme has been worked out to put the credit system within the framework of the present education system in the University.

Mechanism of Credit System:

Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allotted to 15 contact hours. It is 30 contact hours in the European system. The instructional days as worked out by the UGC, are 180 days (30 Weeks). The paper-wise instructional days with a norm of 4 contact hours per week per paper will be 120 days. That is, 60 days or 60 contact hours per paper shall be completed during each semester session. By converting these contact hours into credit at the rate of 15 contact hours for each subject, four credits will be allotted to each paper.

COMPUTATION OF SGPA & CGPA

Semester Grade Point Average (SGPA):

The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the Courses taken by a student and the sum of the number of credits in all the Programs undergone by a student.

Cumulative Grade Point Average (CGPA):

The CGPA is also calculated in the same manner taking into account all the Courses undergone by a student over all the semesters of a programme. The SGPA and CGPA shall be rounded to 2 decimal points and reported in the transcripts.

ILLUSTRATION OF SGPA CALCULATION

| Program | Credit | Grade Point | Letter Grade | Credit Point (Credit X Grade Point) |
|------------------------|--------|-------------|--------------|----------------------------------------|
| Program 1 | 4 | 8 | A+ | 32 |
| Program 2 | 4 | 7 | A+ | 28 |
| Program 3 | 4 | 6 | A | 24 |
| Program 4 | 4 | 5 | B | 20 |
| Program 5 | 4 | 5 | B | 20 |
| Program 6 | 4 | 6 | A | 24 |
| Program 7 | 4 | 7 | A+ | 28 |
| Program 8 | 4 | 9 | O | 36 |
| | 32 | | | 212 |
| SGPA = 212 / 32 = 6.62 | | | | |

ILLUSTRATION OF CGPA COMPUTATION

| Semester I | Semester II | Semester III | Semester IV |
|------------------------------------------------------------------|-------------------------|-------------------------|-------------------------|
| Credit : 36 SGPA:6.9 | Credit : 36 SGPA:7.8 | Credit : 36 SGPA:5.6 | Credit : 36 SGPA:6.0 |
| CGPA = (36 x 6.9 + 36 x 7.8 + 36 x 5.6 + 36 x 6.0) / 144 = 6.825 | | | |

19. NATURE OF QUESTION PAPER AND SCHEME OF MARKING: -

| | |
|----------------------|--------------------------|
| CC 1.1. | |
| | |
| Day: | Duration: 3 Hours |
| Date: | Total Marks: 60 |
| Instructions: | |

- A) Question no. 1 and 7 is compulsory.
 B) Figures to the right Indicate full marks.
 C) Minimum passing marks is 24.

| | |
|-----------------------------------------------------------------|---------------|
| Section I: Short notes (Maximum 200 words) -Answer any 4 | 4x5=20 |
|-----------------------------------------------------------------|---------------|

- 1) Question from Unit 1
- 2) Question from Unit 2
- 3) Question from Unit 3
- 4) Question from Unit 4
- 5) Question from Unit 5
- 6) Question from Unit 6

| | |
|----------------------------------------------------------------------------|----------------|
| Section II: Descriptive Questions (Maximum 400 words) –Answer any 4 | 4x10=40 |
|----------------------------------------------------------------------------|----------------|

- 7) A generic Question, which covers the entire syllabus.
- 8) Question from Unit 6
- 9) Question from Unit 5
- 10) Question from Unit 4
- 11) Question from Unit 3
- 12) Question from Unit 2 or 1

| | |
|----------------------|-----------------------------------------------------------------------------------------------------------------|
| CC 1.1. | |
| | |
| Day: | Duration: 2 Hours |
| Date: | Total Marks: 30 |
| Instructions: | Question no. 1 and 7 is compulsory Figures to the right Indicate full marks. Minimum passing marks is 12. |

A)

| | |
|-----------------------------------------------------------------|---------------|
| Section I: Short notes (Maximum 200 words) -Answer any 2 | 2x5=10 |
|-----------------------------------------------------------------|---------------|

- 1) Question from Unit 1
- 2) Question from Unit 2
- 3) Question from Unit 3

| | |
|----------------------------------------------------------------------------|----------------|
| Section II: Descriptive Questions (Maximum 400 words) –Answer any 2 | 2x10=20 |
|----------------------------------------------------------------------------|----------------|

- 4) Question from Unit 1
- 5) Question from Unit 2
- 6) Question from Unit 3

A) Viva-Voce

A viva-voce examination shall be conducted for each candidate in all semesters. The viva-voce Examination for 20 marks will be conducted by the committee consisting of the Coordinator / Chairman (appointed by the Exam Department of the University in the respective exam), teacher/ Fieldwork supervisor and one external examiner (appointed by the Exam Department of the University in the respective exam).

20. EQUIVALENCE IN ACCORDANCE WITH TITLES AND CONTENTS OF COURSE - (FOR REVISED SYLLABUS): Not applicable

21. SPECIAL INSTRUCTIONS, IF ANY:

At the beginning of the third semester, an eligible student will apply for the Specialization they want by writing an application. It should be submitted to the concerned Department where they are studying within the stipulated time. After receiving such applications, the Department scrutinized the application for eligibility and their overall performances in the first and second semesters. The specializations mentioned in this Program structure will be offered subject to a minimum of five students opting for the specialization

25) A COPY OF THE NEW SYLLABUS FOR THE MSW PROGRAM (SEMESTER-I AND II) IS ENCLOSED HEREWITH.

PROGRAM CURRICULUM

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. I Mandatory Paper No 1.1 Total Credits: 4 | | HISTORY AND PHILOSOPHY OF THE SOCIAL WORK PROFESSION | |
| Specific Objectives: | | | |
| 1. Upon completion of the course, students will have in-depth knowledge and understanding of the Social work Profession. | | | |
| 2. This course is indented to develop competencies among students with the necessary inputs for preparing them as Professional Social Workers. | | | |
| | | | Lectures |
| Unit – I | Philosophies of Social Change and Introduction of Core Concepts to Understand the Profession of Social Work | | 10 |
| | A | Goutam Buddha: History, Work and Philosophy. Dr B.R. Ambedkar: Work and philosophy. Jotiba Phule: Work and philosophy. M. K. Gandhi: Work and philosophy. | |
| | B | Definition of Social Work given by International Federation of Social Work and others. | |
| | C | Concepts and Meaning: Charity, Philanthropy, Human Service, Social Service, and Social Welfare. | |
| | D | Concepts and Meaning: Social Reforms, Social Movements, Social Action, Social Development, Social Empowerment, Social Justice, Social Defence and Social Security. | |
| Unit - II | Professional Social Wok | | 10 |
| | A | Definition and attributes of a Profession. Difference between Occupation and profession. Nature of Social Work, Characteristics, functions, values, principles, Philosophy. | |
| | B | Goals and scope of social work. Professional Pledge. | |
| | C | Code of ethics for Indian social workers towards clients, colleagues and agency professionals. | |
| | D | Professional social work associations at International, national and regional levels and their roles. | |
| Unit - III | Social Work Education and Training | | 10 |
| | A | Inception and growth of social work education in India. | |
| | B | Contribution of Mary Richmond, and Jane Adams in pioneering Social work education in the West. | |

| | | | |
|-----------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|----|
| | | Contribution of Dr Clifford Manshardt in pioneering Social Work education in India. | |
| | C | Factors that influenced the emergence of the method approach in Social Work Practice. | |
| | D | Current Trends, problems and Challenges in social work education and Practices in India | |
| Unit -IV | Theories, Approaches and Models of Social Work | | 10 |
| | A | Systems Theory and System Approach, Psychodynamic Theory, and Social Learning Theory. | |
| | B | Social Work practice models: Generalist Social Work Practice Models, Remedial Model, Preventive model, and Developmental model. | |
| | C | Evidence-based or task-centred practice model, Problem-solving model, Cognitive Behavior Model. | |
| | D | Crisis Conflict Theory, Intervention Model, Empowerment and Justice Model and Integrated social work model. | |
| Unit - V | Areas of Social Work Intervention | | 10 |
| | A | The correctional setting, Rehabilitation setting, Health setting, | |
| | B | Urban, Rural and tribal settings, School settings, Industrial settings, | |
| | C | Broken families, runaway children, Orphan and vulnerable children, | |
| | D | Youth and adults, People with Disabilities and people living with HIV/AIDS, LGBTE | |
| Unit -VI | Development and Social work | | 10 |
| | A | Livelihood Promotion Programs and social work Intervention | |
| | B | Agriculture and allied development, Activities and social work Intervention | |
| | C | Empowerment of weaker sections and Social work response | |
| | D | Environment Protection and the role of social work | |

Reference Books:

1. A.R. Wadia: History & Philosophy of Social Work in India, Allied publication Mumbai.
2. Cox, David and Manohar Pawar. 4006. International Social Work. Vistar Publications. New Delhi.

3. D.Paul Choudhary, 1985: Introduction to Social Work, Atmaram and sons Delhi.
4. Desai, Murli, 4006: Ideologies and Social Work: Historical and contemporary analyses, Rawat Publication, New Delhi.
5. Friendlander W R: Introduction to Social Work
6. Gore, M. S. (1965). Social Work and Social Work Education. Bombay: Asia Publication House
7. Hajira Kumar, Theories in social work practice, Friends publication new Delhi.
8. H.R. Mukhi, History of Social Thought, Sarjeet Book Depot, Delhi, 1960. Hynes Karen S., Holmes Karen A, 1994, Invitation to Social Work, Longman , Newyork.
9. John Pierson (4012), Understanding Social Work: History and Context, Rawat Publications, Jaipur.
10. Jha, Jainendra kumar, 4001, Encyclopedia of Social Work, Vol.1,2 Practice of Social Work, Anmol Publication Pvt, Ltd, New Delhi.
11. Miley, Karla Krogsrud, O'melia Michael: Generalist Social Work practice: An Empowering Approach, Allyn & Bacon, Massachusetts.
12. Kendall K. A., Reflection on social work education, International association of school of social work Network
13. Louise C. Johnson (1998) Social Work Practice A Generalist Approach, Allyn and Bacon, London.
14. Pamela Trevithick (4009) Social Work Skills: A Practice Hand Book, Rawat Publications, Jaipur.
15. Payne, Malcolm. 4007. What is Professional Social Work? Rawat Publications. New Delhi
16. Richard Hugman (4010) Understanding International Social Work: A Critical Analysis, Palgrave Macmillan, UK

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| M.S.W.: Part I Sem. I Mandatory Paper No 1.2 Total Credits: 4 | WORK WITH INDIVIDUALS AND WORK WITH GROUPS |
| Specific Objectives: | |
| <ol style="list-style-type: none"> 1. Understand casework as a method of social work, and its place in social work practice. 2. Understand the values and principles of working with individuals and families. | |

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 3. Develop the ability to critically analyze the problems of individuals and families and the factors affecting them. 4. Enhance understanding of the basic concepts, tools and techniques in working with individuals and families, problem-solving and developmental work. 5. Develop appropriate skills and attitudes to work with individuals and families. | | | Lectures |
| Unit – I | Social Case Work as a Method of Social Work and its process | | 10 |
| | A | Concept, Definitions, and knowledge base for Social Case Work. History and Development of Social Case Work in the UK, USA and India | |
| | B | Philosophical assumptions and values of Social Casework, Principles of casework, Components of social casework | |
| | C | Process of Casework: Intake, Study, Diagnosis, Plan, Action, Evaluation Termination | |
| | D | Components of Casework: Person, Problem, Process, and Place. | |
| Unit - II | Tools, Skills and Techniques of Social Case Work | | 10 |
| | A | Casework tools: Interview, home visit, observation listening, communication skills. | |
| | B | Techniques of casework: Supportive, resource enhancement and counselling. | |
| | C | Skills for working with individuals and families. | |
| | D | Records: Nature, purpose and principles of recording, Types: Summary, Process. | |
| Unit - III | Theories and Approaches for Social Casework | | 10 |
| | A | Application of therapeutic approaches in Case Work practice: | |
| | B | Behaviour Modification approach, Psychoanalysis approach, Psycho-social approach, | |
| | C | Problem-solving approach, Eclectic approach, Promotive approach, | |
| | D | Development approach, Remedial approach, Functional approach | |
| Unit -IV | Introduction, History, Values and Principles of Group Work | | 10 |
| | A | Understanding of groups -Characteristics and significance of group, Definition of Social Group Work - Characteristics of Social Group Work - Purpose of Social Group Work. | |
| | B | Historical evolution of group work with special emphasis on the Indian Context. | |
| | C | Types of groups and approaches to group work based on objectives, purpose and type of membership | |
| | D | Pre-group and initial phase of group development -Characteristics of this stage - Roles, responsibilities and skills of group worker in facilitation | |

| | | | |
|-----------------|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| Unit - V | Group Processes and Group Dynamics | | 10 |
| | A | The factor of group formation - Formulation of goals -Identification of problems for work, Middle phase of group development, Characteristics of middle phase, Group dynamics - Group bond, Subgroups, Decision making, isolation Leadership, Conflict | |
| | B | Roles and responsibilities and Skills of group workers to handle the dynamics and for problem-solving. | |
| | C | Concept and principles of Program planning, Skills in program planning | |
| | D | Evaluation – Importance, Types and Methods of evaluation, Termination – Needs, Characteristics and Types of termination | |
| Unit -VI | Recording, Models and Skills of Group Work | | 10 |
| | A | Recordings in Group work- Importance, Principles and Types of Recording. Application of group work- Health settings, School settings, Family welfare settings, Industry settings | |
| | B | Models of Group Work: Concept and definition of model Remedial Model Reciprocal or Mediating Model Developmental Model Social Goal Model | |
| | C | Skills for Group Workers: Establishing purposeful relationships, Analysing group situations, Participating with Group Dealing with Group feeling Building group cohesiveness, | |
| | D | Program Development Using Internal and external resources Evaluation | |

Recommended Readings:

1. Aplekar, harbert, The Dynamics of case work and counseling, New Yark, Houghtan miffincd.
2. Banerjee, G. R. 1967 "*Concept of Being and Becoming in the Practice of Social Work*", Indian Journal of Social Work, Mumbai: Tata Institute of Social Sciences.
3. Banerjee, G. R. 1971 "*Some Thoughts on Professional Self in SocialWork*", Indian Journal of Social Work, Mumbai: Tata Institute of Social Sciences.
4. Banerjee, G. R. *Course on Social Work - An Indian Perspective*, Bombay, Tata Institute of Social Sciences.
5. Barba, J. G. 1991 *Beyond Casework*; London: Macmillan.
6. Biestek, F. P. 1957 *The Case Work Relationship*, London, George Allenand Unwin.
7. Grace Mathew, Introduction of Case Work, Tata Institute of Social Sciences, Mumbai
8. Hamilton, G. 1946 *Principals of Social Case Recording*, New York, Columbia University Press.
9. Hamilton, G. 1950 *Theory and Practice in Social Case Work*, NewYork, Columbia University Press.

10. Hartman, A. and Laird, J. 1983 *Family Centered Social Work Practice*, New York: The Free Press.
11. Hollis, Florence. 1964 *Case Work ~ A Psychological Therapy*, New York: Random House.
12. Joel Fisher. 1978 *Effective Case Work Practice ~ An Eclectic Approach*, New York: MacGraw Hill.
13. Mathew, Grace 1992 *An Introduction to Social Case Work*, Bombay, Tata Institute of Social Sciences.
14. Nursten, Jean. 1974 *Process of Case Work*, G.B: Pitman Publications.
15. Perlmen, H. H. 1957 *Social Case Work: A Problem Solving Process*, Chicago: The University of Chicago Press.
16. Pippins, J. A. 1980 *Developing Case Work Skills*, California: Sage Publications.
17. Richmond, M. E. 1922 *What is Social Case Work? An Introductory Description*, New York: Sage Foundation.
18. Richmond, Mary E. 1917 *Social Diagnosis*, New York, Free Press.
19. Sainsbury, Eric. 1970 *Social Diagnosis in Case Work*, London: Routledge and Kegan Paul.
20. Sena F. Fine and Paul H. Glass. *The First Helping Interview Engaging the Client 1996 and building Trust*, Sage Publication.
21. Timms, N. 1964 *Social Case Work: Principles and Practice*, London: Routledge and Kegan Paul.
22. Upadhyaga R K(2003) *Social Case Work*, Jaipur New Delhi, Rawat Publications

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. I Mandatory Paper No 1.3 Total Credits: 4 | | Sociology For Social Work | |
| Specific Objectives: | | | |
| 1. 1 Understand the concepts to examine the social phenomenon. 2. Develop skills to analyze Indian society and change. 3. Understand change and conflict. 4. Understand the challenges to national integration | | | |
| | | | Lectures |
| Unit – I | Sociology and Indian Society: | | 10 |
| | A | Definition, scope and Significance of studying sociology | |
| | B | Its relationship with other social sciences such as economics, political science, psychology, anthropology and social work | |
| | C | Composition of Indian Society: Tribal, Rural and Urban | |
| | D | The concept of unity amidst diversity | |
| Unit - II | Basic concepts in sociology: | | 10 |
| | A | Group: Primary and Secondary, in-groups and out-groups, reference groups | |
| | B | Social structure: meanings, status and roles of individuals and groups | |
| | C | Culture: Meaning and Contents-Tradition, customs, values, norms, folklore and more. | |
| | D | Socialization: Meaning, process and agencies of socialization. | |
| Unit - III | Social Institutions and social change in India | | 10 |
| | A | Social Institutions: Marriage, Family, Religion, State and Law | |
| | B | Social stratification: Meaning, Race, Caste and Class divisions in India. | |
| | C | Social Control: Meaning and functions exercised through the social institutions | |
| | D | Social Change: Meaning, characteristics and factors inducing change. | |
| <ul style="list-style-type: none">Acuff, F. Gene; Allen, Donald E. <i>From Mun to Society</i>, Hinsdale, Illinois, The and Taylor Lloyd, A. 1973 Dryden Press,Agrawal, A. N. and Lai Kundan <i>Economics and Development and Planning</i>, New 1989 Delhi: Vikas Publishing House Private Limited. | | | |

- Augushine, John S. (Ed.) 1989 *Strategies for Third World Development*, New Delhi: Sage Publications.
- Basu, Durga Das 1983 *Introduction to the Constitution of India*, New Delhi, Prentice-Hall of India Private Ltd.
- Bert N. Adams. 1975 *A Sociological Interpretation*, Chicago: Rang McNally College.
- Bharadwaj, A. N. 1979 *Problems of SC/S.T. in India*, New Delhi: Light and Life Publication.
- Bhushan, Vidya and Sachdev, *An Introduction to Sociology*, Allhabad, Kitab Mahal. D. R. 1999
- Broom, Leonard, *Sociology*, Wadsworth Publication Co. Belmont. Charles M. Bonjean, Dorothy, H. Broom. 1990
- Chakraborty, Bimal 1996 *The United Nations and Third World*, New Delhi: Tata McGraw Hill Publishing Company Limited.
- Descrochers, John . 1977 *Methods of Social Analysis*, Bangalore: Centre for Social Action.
- Deshpande, *Society Economy of Polity in India*, Mumbai:
- Srinivasan Narain. 1978 University of Mumbai.
- Elsenhans, Hartmut. 1991 *Development and Under Development: The History Economics and Potitics of North South Relations*, New Delhi: Sage Publications.
- Ely Chinoy. 1967 *Society - An Introduction to Sociology*, New York: Random House.
- Haralambos, Michael. 1980 *Sociology*, Delhi: Oxford University Press.
- Jain, P. C. 1991 *Social Movements among Tribals*, New Delhi: Rawat Publication.
- Kapadia, K. M. 1966 *Marriage and Family in India*, London: Oxford University Press.
- Kingsley, David. 1969 *Human Society*, New York.
- Kolenda, Pauline, 1987 *Regional differences in Family Structure in India*, Jaipur: Rawat Publication.
- Maudelbaum, David M. 1970 *Society in India*, Vol. I and H, University of California Press.
- Nagardra, S. P. 1994 *Development and Change*, New Delhi: Concept Publishing Company.
- Nana Poku Lloyd Pettiford (Ed.) *Rebuilds up the Third World*, London: Macmillan 1998 Press Limited.
- Narang, B. S., and Dhawan, R. C. *Introduction to Social Sciences*, Delhi: C.B.S. 1983 Publication.
- Panday Rajendra, 1986 *The Caste System in India-Myth and Reality*, New Delhi: Criterion Publication.
- Pandey, A. K. 1997 *Tribal Society in India*, New Delhi: Manak Publishing Ltd.
- Rao, D. Bhaskar, 1998 *World Summit for Social Development*, New Delhi: Discovery Publications.

- Rao, V. Lakshmana 1994 *Essays on Indian Economy*, New Delhi: Ashish Publishing House.
- Reddy, D. V. 1994 *Development and New International Economic Order*, New Delhi: Deep and Deep Publications.
- Ross, Aileen D. 1961 *The Hindu Family in its Urban Setting*, Delhi: Oxford University Press.
- Rugman, Alan 2000 *The End of Globalization*, London: Random House.
- Sharma, S. L. (Ed.) 1986 *Development: Socio-Cultural Dimensions*, Jaipur; Rawat Publications.
- Sharma, K. L. (Ed.) 1999 *Caste and Race in India*, Mumbai: Popular Prakashan.
- Sharma, R. K. 1997 *Indian Society - Institution and Change*, New Delhi: Atlantic Publishers.
- Schdeva D.R. and Vidhya Bhushan, (2000), *Introduction to Sociology*, New Delhi, Rawat Publication.
- Singh, K. S. 1985 *Tribal Society in India*, New Delhi: Manohar Publishing House.
- Srinivas, M. N. 1996 *Village, Caste, Gender and Method (Essay in Indian Social Anthropology)*, Delhi: Oxford University Press.
- Steveus Smart M., *Families Developing Relationships*, New York: Laura S. Smart. 1976 Macmillan Publishing Co.
- Tandon, B. B., and K. K. Tandon. *Indian Economy*, New Delhi: Tata McGraw Hill 1997 Publishing Company Limited.
- Verghese, K. 1992 *eneral Sociology*, Delhi: Macmillan Co.

Journals/ Magazines

- Sociological Bulletin (Journal of the Indian Sociological Society).
- Contribution to Indian Sociology.
- Social change, Issues and Perspectives (Journal of the Council for Social Development)
- Economic and Political Weekly, E.P.W. Research Foundations, Mumbai.

| | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------|--------------|-----------|-------------------------------------------------|
| M.S.W.: Part I Sem. I Mandatory Paper No 1.4 Total Credits: 4 | FIELDWORK EDUCATION AND PRACTICE | | | | |
| Specific Objectives: | | | | | |
| Aims and Objectives of Field Work: The broad aim of the Social Work Practicum is to provide opportunities for applying the knowledge and information gained in the classroom to real situations. | | | | | |
| Rules and Regulation of Field Work | | | | | |
| A student who does not fulfil the fieldwork requirement during the given semester will not be eligible to continue with the programme until he/she repeats the Field Work training programme for that semester to the satisfaction of the Institution/Department. Field Work requirements include. The rules and regulations for fieldwork are as follows: | | | | | |
| <p>a. 100% Attendance is essential to be considered to be eligible to pass in the Fieldwork component (Students who face serious medical emergencies can be given relaxation not more than 40 % of the total attendance, provided the student submits the appropriate medical records.).</p> <p>b. Students should be given an orientation regarding the Social Work Code of Ethics. Students should demonstrate an appropriate Code of Conduct in fieldwork practice. Students should fulfil the Workload Norms as prescribed by the Department /Institution.</p> <p>c. Students should submit Field Work Reports in a timely and regular. Regular Attendance at the Field Work Conference is mandatory.</p> | | | | | |
| The decision of the Department/Institution regarding the satisfactory completion of the orientation visits, Field Work and Block Placement Training/Internships/ Rural Camp or any other field assignment like survey, or relief work in case of any disaster will be final and binding on the student. | | | | | |
| Component | Credit | Details | Marks | | Means of Evaluation |
| Concurrent placement training | 5 | 5 orientation visits to different types of organizations (5* 1 mark each) | 05 | 80 | Active participation in learning |
| | | Submission of orientation visit report (5* 1 mark each) | 05 | | Content, quality of the report |
| | | Rural camp | 10 | | Active Participation Group Behaviour |
| | | Submission of rural camp report and presentation | 05 | | Quality and content of the report, Presentation |

| | | | | | |
|--------------------------------|---|------------------------------------------------------------------------------------------|------------|----|-------------------------------------------------------------------------|
| | | Concurrent field placements in structured agencies 16 days (16 days * 1 mark each). | 16 | | Confidential Report from the agency, Attendance Certificate |
| | | Concurrent placement report (16*1) | 16 | | Content, quality of the report |
| | | Conduct one casework | 05 | | Content, quality of the report |
| | | Conduct one group work | 05 | | Content, quality of the report |
| | | Participation in the survey, rally, and observation of important days for a social cause | 05 | | Active participation, Innovative ideas and leadership Group Behavior |
| | | Participation in Fieldwork Conference (10 Conference *1 mark each) | 05 | | Active participation Progress Assessment |
| Continuous Internal evaluation | 1 | Fieldwork Diary | 03 | | Presentation Content |
| | | Presentation on Field Learning | | | |
| Viva Voce Exam | 2 | External Exam | 20 | 20 | Field Work Journal and Viva Voce |
| | | Total | 100 | | Total |

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. I Elective Paper No 1.1 Total Credits: 4 | | HUMAN GROWTH AND DEVELOPMENT | |
| Specific Objectives: | | | |
| 1. Develop an overall understanding of the principles of growth, their relevance and application to behaviour at various phases in the life span. | | | |
| 2. Understand the twin roles of an individual's heritage and environmental influences in growth and Development. | | | |
| 3. Understand the interactional nature of growth and behaviour at various stages in the life span. | | | |
| 4. Develop sensitivity towards needs, developmental tasks, health status, and the need for developmental programs. | | | |
| Apply the information on growth, Development and health in social work practice in general and individuals, groups and communities in particular. | | | |
| | | | Lectures |
| Unit – I | Introduction to Human Development | | 10 |
| | A | Meaning and Principles of Growth and Development | |
| | B | Influences on human development: heredity, environment, family, and community | |
| | C | Human reproductive system and process. | |
| | D | Prenatal care, Postnatal care. | |
| Unit - II | Stages of Human Life Span | | 10 |
| | A | Infancy, Babyhood, Childhood- Early, Middle & late: Characteristics, needs, tasks & problems | |
| | B | Puberty & Adolescence: Major physical and emotional changes and their influence on personal and social adjustments, hazards, and effects. | |
| | C | Adulthood: Growth, personal and social adjustment, health, sexuality, vocational and marital adjustment. | |
| | D | Ageing: Hobbies, adjustment, health, mental health, death, dying and bereavement, | |
| Unit - III | Basic Concepts in Human Development | | 10 |
| | A | Personality: Definition, nature, determinants and types | |
| | B | Behaviour: Definition, nature, determinants and types | |
| | C | Intelligence: Concepts, levels of intelligence, the influence of heredity and environment. | |
| | D | Concept and assessment of intelligence (I.Q.) | |

| | | | |
|-----------------|--------------------------------------|--------------------------------------------------------------|----|
| Unit -IV | Theories of Human Development | | . |
| | A | Freud's psychosexual theory | |
| | B | Erikson's psychosocial theory | |
| | C | Karl Jung's Theory of Personality | |
| | D | Maslow's theory of need hierarchy | |
| Unit - V | Society and Human Development | | . |
| | A | Concept of Socialization | |
| | B | Process of Socialization | |
| | C | Agencies of Socialization | |
| | D | Concept of Social Quotient | |
| Unit -VI | Emotional management | | 10 |
| | A | Emotions and emotional behaviour. | |
| | B | Concept of Emotional Quotient | |
| | C | Motivation and its importance in life | |
| | D | Frustration and conflicts. Stress -Coping and Social support | |

REFERENCES

Anastasi, Anne 1988 *Psychological Testing*, New York, Macmillan Publishing Company.

Baltes, P. B. (Ed.) (1978) *Life span Development and Behaviour*, New York: Academic Press, Inc.

Bronfenbrenner, U. 1979 *The Ecology of Human Development*, Cambridge: Harvard University Press.

Chowdary, D. P. 1992 *Aging and the Aged*, New Delhi: Inter-India Publications.

Gore, M. S. 1978 *Changes in the Family and the Process of Socialisation in India*, In Anthony, E. J. & Colette, C. (Eds.). *The Child in his Family* Wiley, 365-374.

Gore, M. S. 1992 *Aging and the Future of the Human Being*, The Indian Journal of Social Work, 53 (2), 210-219.

Hurlock, Elizabeth B. 1978 *Child Growth and Development*, New Delhi, Tata McGraw-Hill Publishing Company Ltd.

Hurlock, Elizabeth B. 1975 *Developmental Psychology*, New Delhi, Tata McGraw-Hill Publishing Company Ltd.

Kail, R. V. and Cavanagh, J. C. *Human Development*, Pacific Grove, CA: Brooks/ 1996 Core Publishing Company.

Kakar, S. 1979 *Indian Childhood, Cultural Ideals and Social Reality*, Delhi: Oxford University Press.

Kakar, S. 1982 *Identity and Adulthood*, Delhi: Oxford University Press.

- Kakar, S. 1970 *Conflict and Choice ~ Indian Youth in a Changing Society*, Bombay: Somaiya Publications.
- Kakar, S. 1978 *Images of the Life Cycle and Adulthood in India*, In Anthony, E. J. and Colette, C. (Eds.) *The Child in his Family*, Wiley, 319-332.
- Kaplan, P. S, 1988 *The Human Odyssey: Life-Span Development*, St. Paul, West Publishing Company.
- Le francois, G. R, 1990 *The Life Span*, Third Edition, University of Alberta.
- Magmesson, D. and Allen, V. C. *Human Development: An International Perspectives*, 1983 New York: Academic Press, Chapters 1,5,6,11,14,16,19,21.
- Maier, H. W. 1965 *Three Theories of Child Development*, N.Y.: Harper and Row Publishers.
- Misra, G. (Ed.) 1990 *Social Psychology in India*, New Delhi: Sage Publications.
- Rapoport, Rhona and *Growing through Life, Lifecycle Book*, New York:
- Rapoport, Robert 1980 Harper & Row Publishers.
- Sharma, N. 1999 *Adolescent Girl Child in India*, News Bulletin of the Indian Council of Child Welfare.
- Sheehy, G. 1976 *Passages: Predictable Crisis of Adult Life*, New York: Bantam Books.
- Sigclman, C. K. and Shaffer, D. R *Life-Span Human Development*, 2nd Edition, Pacific 1995 Grove, CA: Brooks Cole Publishing Company.
- Smolack, L. 1993 *Adult Development*, New Jersey: Prentice-Hall.
- Sternberg, R. J. and Wagner, R. K *Practical Intelligence: Nature and Origin of 1986 Competence in Everyday World*, London: Cambridge University Press.
- Veeton, R. 1993 *Death in Old Age and Bereavement Counselling*, Indian Journal of Social Work, 54 (1), 85-92.
- Weiner, E. A. and Stewart, B. J. 1984 *Assessing Individuals: Psychological and Educational Tests*

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. I Elective Paper No 1.2 Total Credits: 2 | | COMMUNICATION SKILLS | |
| Specific Objectives: | | | |
| 1. Introduce important communication skills to students 2. Familiarize the students with the use of modern equipment for Communication | | | |
| | | | Lectures |
| Unit – I | Meaning of Communication | | 10 |
| | A | Communication: Definition, Process and Elements of Communication. | |
| | B | Purpose, Types and Barriers in Communication. | |
| | C | Approaches and Theories of Communication. | |
| | D | Models of Communication-Lasswell, Osgood and Schramm, Gerbner, Shanon and Weaver and David Berlo. | |
| Unit - II | International and Electronics Communication | | 10 |
| | A | Importance of international Communication. | |
| | B | Principles for effective oral presentation. | |
| | C | Use of modern electronic equipment. | |
| | D | Telecommunication, Fax, email, video conferencing, lecture. | |
| Unit - III | Skills in Communication | | 10 |
| | A | Listening and speaking, group discussion | |
| | B | Interview techniques | |
| | C | F.G.D.s | |
| | D | Presentations by using modern equipment. | |
| Unit - IV | Skill training | | |
| | A | Public Speaking, Organizing Meetings, workshop, conferences, seminars, written Communication, circulars, applicant letters, resource interview letters, letters of appointment, confirmation and Promotion letters. | |
| | B | Theatre Workshop, Puppetry, Public Relations, and Social networking through social media. | |

| | | | |
|------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | C | Media Research and Evaluation. Need for Communication in social work practice. | |
| | D | Concept of Participatory Communication. Meetings: Agenda, minutes of meetings, enquiries. | |
| Unit - V | Mass Communication and Mass Media | | |
| | A | Mass communication and Mass Media concepts; use with different target groups. | |
| | B | Therapeutic, education, entertainment and organization building Media and its impact | |
| | C | Commercialization, Religion and Media | |
| | D | Mass Media in Social Work: Exhibition, Cinema, Television, Radio, Print Media, Theatre & Local or Folk Media, Information Technology, World Wide Web. | |
| Unit - VI | Public Relations & Correspondence | | |
| | A | Meaning & Concept of Public Relations. | |
| | B | Growth of Public Relations, Public Relations in various Social Work Settings | |
| | C | Training and Ethics in Public Relations. | |
| | D | Effective Presentations Strategies. | |

Reference Readings

1. Andal, N., (1998). Communication Theories and Models. New Delhi: Himalaya publishing house.
2. Balsubramaniam, M: Business Communication
3. Croteau David; Hoynes Williams (4000). Media/Society: Industries, Images, and Audiences, Pine Forge Press
4. Culliton & James, W.: Hand Book of case Writing
5. Diwakar Sharma (4004), "Mass Communication" Theory and practice in 21st Century, Deep and Deep Publication Pvt. Ltd New Delhi.
6. Kumar, Keval J., (4002). Mass Communication in India. Jaico Publishing House
7. Murthy: Effective Business Communication
8. Mefalopulos, Paolo. (4008). Development communication sourcebook: broadening the boundaries of Communication. World Bank.
9. Pradhan & Thakur : Business Communication:
10. Prasad, Kiran. (4009). Communication for Development-Reinventing Theory and action. New Delhi: B R Publishing Corporation.
11. Robert Ma Archer: Basic Business Communication

12. Sengupta Sailesh. (1997). Management of Public Relations and Communication. Vikas publishing house
13. Urmila Rai and Rai, S M (4003). Principles of business communication. Mumbai: Himalaya publishing house
14. Leena Sen(4004), "Communication Skills" Prentice Hall Of India, New Delhi.
15. Andal, N., (1998). Communication Theories and Models. New Delhi: Himalaya publishing house.
16. Balsubramaniam. M:Business Communication
17. Croteau David; Hoynes Williams (4000). Media/Society: Industries, Images, and Audiences, Pine Forge Press
18. Culliton&James.w.: Hand Book of case Writing
19. Diwakar Sharma (4004), "Mass Communication" Theory and practice in 21st Century, Deep and Deep Publication Pvt. Ltd New Delhi.
20. Kumar, Keval J., (4002). Mass communication in India. Jaico Publishing House
21. Murthy: Effective Business Communication

22. Mefalopulos, Paolo. (4008). Development communication sourcebook: broadening the boundaries of communication. World Bank.
23. Pradhan&thakur :Business Communication:
24. Prasad, Kiran. (4009). Communication for Development-Reinventing Theory and action. New Delhi: B R Publishing Corporation.
25. Robert MaArcher:Basic Business Communication
26. Sengupta Sailesh. (1997). Management of Public Relations and Communication. Vikas publishing house
27. Urmila Rai and Rai, S M (4003). Principles of business communication. Mumbai: Himalaya publishing house
28. Leena Sen(4004), "Communication Skills" Prentice Hall Of India, New Delhi.

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Research Methodology 1.1 Total Credits: 4 | | RESEARCH METHODOLOGY | |
| Specific Objectives: | | | |
| 1. Develop an understanding of the scientific approach to human inquiry | | | |
| 2. Develop an appreciation of the value and approach of social research and social work research in addressing problems in the field of professional practice | | | |
| 3. Develop skills for the use of library and documentation in research work | | | |
| 4. Acquire the skills for data analyses and research-based writing. | | | |
| | | | Lectures |
| Unit – I | Fundamentals of scientific methods and Research | | 15 |
| | A | Meaning of Science, Meaning of Scientific approach, Difference between Common sense approach and scientific approach. | |
| | B | Definition of Research. Purpose of Research. Characteristics of Research. | |
| | C | Basic elements of social research: concepts, constructs, variables, hypothesis and theory | |
| | D | Research Designs and approaches; meaning, types: Descriptive research design, experimental research design, Explorative design, action research design, evaluation research design, survey research design, qualitative research design, quantitative research design | |
| | E | Ethics in research: Ethical considerations and guidelines. | |
| Unit - II | Hypothesis and Sampling | | 15 |
| | A | Hypothesis: Meaning, sources, functions and types of hypothesis, Steps in testing hypotheses, Type 1 and Type II errors. | |
| | B | Sampling and Sampling Designs: Purpose of sampling, population, universe, sampling frame and sampling unit. | |
| | C | Meaning of probability and non-probability sampling, Types of probability and non-probability sampling. | |
| | D | Techniques and procedures in sample selection. | |
| Unit III | Method and Tools of Data Collection | | |
| | A | Types and Sources of Data- Primary and secondary sources of data, problems in the use of secondary data. | |
| | B | Methods of data collection: Interview and type, observation and types, questionnaire method, Case Study method, Focus Group Discussion. | |
| | C | Tools of data collection: Interview schedule, questionnaire, observationnaire, case study inventory, questions: content, types, format and sequence of questions. Scales: Need, importance, types and application of scales | |
| | D | Plagiarism | |
| Unit - III | Social Work Research | | 15 |
| | A | Definition of Social Work Research. Objectives, Nature and Scope of Social Work Research. | |

| | | | |
|---------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| | B | Social work research designs Single subject research design, multiple subject research designs and intervention research design. | |
| | C | Social Work Research Process: Identification of Research Problem, Need Assessment, Selection of Social Work Research Design, Pre-Intervention Measurement, Introduce Intervention, Assess the Intervention effects. | |
| UNIT IV | | Data Processing, Analysis and research report | |
| | A | Meaning of data processing, analysis and preparation of the report. | |
| | B | Steps of Data processing, editing, coding, code book, muster chart, data analysis: classification, tabulation, setting up analytical model, univariate, bivariate, trivariate, multivariate analysis, data interpretation. | |
| | C | Application of computers: Data processing, analysis, Excel and SPSS. | |
| | D | Research reporting: Contents, style and types of the research report, Functions of the research report, Major steps in planning report, Foot-note, references, bibliography, preparation of abstract and publication | |
| UNIT V | | Statistics for research, techniques and its application | |
| | A | Statistics: Definition, functions, levels of measurements, role and importance of statistics in research. | |
| | B | Descriptive statistics: Measures of central tendency (mean, median, mode), | |
| | C | Measures of dispersion (standard deviation, coefficient of variation), | |
| | D | Measures of correlation | |
| | | | |
| UNIT VI | | Testing of hypothesis. Inferential Statistics Parametric and Non-Parametric statistical tests. | |
| | A | Need and importance of hypothesis testing | |
| | B | Chi-square, Phi and Cramm's test of difference, a test of correlation, analysis of variance, regression analysis. | |
| | C | Non Parametric tests, The Kolmogorov- Smirnov Test, The sign Test, Wilcoxon Matched pairs, singled ranks test, and the Mann-Whitney U Test. | |
| | D | Writing of Research Project Proposal for Funding Agency | |

Reference Books

1. Ahuja, Ram (4001) Research Methods, Jaipur : Rawat publications.
2. Alston, M. Bocoles, W. (Indian Edition 4003) Research for Social Workers-An Introduction to Methods, Jaipur : Rawat publications.
3. Bernard, H. R. 4000. Social Science Research Methods: Qualitative and quantitative
4. Baker, Therese L. (1994) Doing Social Research, Singapore : McGraw Hill
5. Goode, W.J., Hatt, P.K. (1981) Methods in Social Research, Singapore: McGraw Hill

6. Grinell, Richard M. (Jr.) (1988) Social Work Research and Evaluation, Illinois F. E. Peacock Pub. Inc.
7. Jacob, K. K. (1965) Methods & Fields of Social Work in India, Bombay: Asia Publishing
8. Kothari, C. R. (4004 2nd edition reprint) Research Methodology: Methods & Techniques, New Delhi, New Age International.
9. Laldas, D. K. , (4008) approaches to social science research methods new royal book co.Luknow publication.
10. Ramchandran, P. (1968) Social Work Research and Statistics, Bombay : Allied Publishers

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------|
| M.S.W.: Part I Sem. II Mandatory Paper No 2.1 Total Credits: 4 | | SOCIAL WELFARE ADMINISTRATION | |
| Specific Objectives: | | | |
| 1. Application of Social Welfare Administration to overcome social problems. 2. To become informed about the different kinds of services available at the governmental and NGO level for clients to take advantage of. 3. To become familiar with different legislation covering different aspects of Social Welfare and Non-Govt. Organizations. 4. To become familiar with the process of initiating social service programmes. | | | |
| Lectures | | | |
| Unit - I | Concept of Social Welfare Administration | | 10 |
| | A | Meaning and concept of Social welfare administration, | |
| | B | Functions, Scope and Principles of Social welfare administration, | |
| | C | History, Composition, Objectives and Activities of Central Social Welfare Board and State Social welfare advisory Board. | |
| | D | Areas of Application Of social welfare administration. | |
| Unit - II | Types of NGOs | | 10 |
| | A | Definition of Social Welfare Organizations/ Non-Profit Organizations/Non-Govt. Organization), | |
| | B | Features of Non-Profit Organizations - Non-Government, Non-Profit making and Self-governing, | |
| | C | Types of Nonprofit Organizations | |
| | D | Organizational Structure and Characteristics of Nonprofit Organizations | |
| Unit - III | Administrative Processes& Administrative Skills | | 10 |

| | | | |
|----------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------|
| | A | Administrative Processes: Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting (POSDCORB), | |
| | B | Mobilization of financial resources - Grants in Aid | |
| | C | Administrative skills – Writing reports, letters and minutes of meetings | |
| | D | Responsibilities and functions of an Executive and office bearers. | |
| | Financial Management | | 10 |
| | A | Fund Raising activities | |
| | B | Methods of resource mobilization - Corporate Social Responsibility | |
| | C | Preparing an organizational Budget. Auditing. | |
| | D | Components of Monthly, Quarterly, Half Yearly and Annual Reports. | |
| Unit- V | Policies | | 10 |
| | A | National Policy on Voluntary Sector | |
| | B | Government- NGO Interface, Public- Private Partnership. | |
| | C | Governance of Voluntary Organizations: Registration of Organizations | |
| | D | Role of Trustees, Board of Directors Legal compliances. Accountability and Transparency, emerging trends worldwide | |
| Unit-VI | Human Resource Management | | 10 |
| | A | Recruitment and selection | |
| | B | Induction- Organizational Induction and Role Induction, | |
| | C | Allocation of responsibility, team building moral and motivation | |
| | D | Goal setting, capacity recognition and support | |

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Mandatory Paper No 2.2 Total Credits: 4 | | WORK WITH COMMUNITIES AND SOCIAL ACTION | |
| Specific Objectives: | | | |
| 1. Understand the concept of community and community organization practice. 2. Enhance critical understanding of the models and strategies for community organization practice. 3. Make the micro-macro connections between the range of complex issues in practice. 4. Develop attitudes conducive to participatory activities for civil society. | | | |
| | | | Lectures |
| Unit – I | Understanding the Community: | | 10 |
| | A | Concept and characteristics of community | |
| | B | Types and Functions of the Community | |
| | C | Understanding Gender, Class and Caste as an axis of inequality within the community | |
| | D | Participation of the people in community affairs and its importance in social life | |
| Unit - II | Community organization as a method of social work: | | 10 |
| | A | Definitions and Characteristics, Values, Ethics and Principles in Community Organization Practice | |
| | B | Community organization and Community Development - | |
| | C | Process of Community Organization (steps) | |
| | D | Rothman's Models of Community Organization. | |
| Unit - III | Strategies and techniques of community organization: | | 10 |
| | A | PRA, working with subgroups, leadership, participatory planning, monitoring and evaluation, networking, | |
| | B | Roles of Community Organizer | |
| | C | Skills in Community Organization | |
| | D | Recording and documentation | |
| Unit -IV | Social Action as a Method of social work:- | | 10 |
| | A | Definitions and Characteristics, Values Ethics and Principles in Social Action | |
| | B | Community Empowerment- concept and strategies | |

| | | | |
|-----------------|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|----|
| | C | Concept of Power and Perspectives of Power Relevant to Community Organization | |
| | D | Social Action –advocacy as a strategy of social action (concept, public interest mobilization, dealing with authorities) | |
| Unit - V | Western Models and Theories in Social Action | | 10 |
| | A | Talcott Parson | |
| | B | Max weber | |
| | C | Saul Alinsky | |
| | D | Paulo Freire | |
| Unit -VI | Social Action Perspectives and Strategies in India | | 10 |
| | A | Mahatma Gandhi | |
| | B | Jotiba Phule | |
| | C | B. R. Ambedkar | |
| | D | Citizen's Rights perspectives after independence | |

REFERENCES

- Arora R. K. (Ed.) 1979 *People's Participation in Development Process: Essays in honpur^of-B. Mehta,.* Jaipur: the H.C.M.: State Institute of Public Administration.
- Battem, T. R. 1962 *The Non-Directive Approach in Group and Community Work*, London: Oxford University Press.
- Brager, G. and Specht, H. 1969 *Community Organisation*, New York: Columbia University Press.
- Battem, T. R. 1965 *The Human Factor in Community Work*, London: Oxford University Press.
- Dandavate, M. 1977 *Marx and Gandhi*, Bombay: Popular Prakashan Pvt. Ltd.
- Dayal, R. 1960 *Community Development Programme in India*, Allahabad: Kitab Mahal Publishers.
- Dunham, Arthur E 1970 *The Community Welfare Organisation*, New York, Thomas Y. Crowell.
- Gandhi M. K. *Sarvodaya (The Welfare of all)*, Ahmedabad: Navjivan Publishing House.
- GangradeK. D1971 *Community Organisation in India*, Bombay: Popular Prakashan.
- Henderson, Paul; Jones, David and *The Boundaries of Change in Community Work*, Thomas, David N. 1980 Boston, George Allen and Unwin.
- Lai, A. K. 1977 *Politics of Poverty: A Study of Bonded Labour*, New Delhi: Chethana Publications.
- 'Marulasiddaiah, H. M. 1987 *Community : Area and Regional Development in India*, Bangalore, Bangalore University.
- Mayo H., Jones D. 1974 *Community Work*, London: Routledge and Kegan Paul.
- McMiller, W. 1945 *Community Organisation for Social Welfare*, Chicago: University of Chicago Press.
- Murphy, C. G. 1954 *Community Organisation Practice*, Boston: Houghton Mifflin Co.
- IIEd (1998) P.L.A. notes 31- Participatory Monitoring and Evaluation- International Initiative of Educational Development
- Patnaik, U. and Dingwaney, M. *Chains of Servitude, Bondage and Slavery in India*. 1985' Madras; Sangam Books Pvt Ltd.
- Poison and Sanderson. 1979 *Rural Community Organisation*, New York: JohnWiley and Sons.

RamchandraRaj, G. 1974 *Functions and Dysfucntions of Social Conflict*, Bombay: Popular Prakashan.

Ross Murray G. 1967 *Community Organisation; Theory, Principles andPractice*, New York: Harper and Row.

Siddiqui, H. Y. 1997 *Working with Communities: An Introduction toCommunity Work*, New Delhi; Hira Publications.

Sussman, M. B. 1959 *Community Structure and Analysis*, New York: Thomas Y. Crowell Co.

Volken, H. et al. 1982 *Learning from the Rural Poor: Shared Experiencesof the Mobile Orientation and Training Team*, New Delhi: Indian Social Institute.

Warren, R. L. 1965 *Studying Your Community*, New York: Free Press.

Zaltman, G. and Duncan, R. 1977 *Strategies for Planned Change*, New York: Association Press.

Journals

Community Development Journal: An International Forum, U.K., Oxford University Press.

Development and Change, Hague Blackwell Publishers.

Social Action, A quarterly of Social trends and Social Action trusts Delhi seminar, New Delhi.

| | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Mandatory Paper No 2.3 Total Credits: 2 | | SUSTAINABLE DEVELOPMENT GOALS | |
| Specific Objectives: This course helps students to understand the meaning and concept of sustainable development. Sustainable development is more inclusive, and ownership is shared with key stakeholders. Needs, Approaches, and strategies for sustainable development are discussed in this course. Course learning outcome: Students will gain a basic understanding of the need for sustainable development. As an outcome of this course, students will recognize the feasibility, approaches, techniques and outcomes of sustainable development. Practically students will be equipped to implement integrated strategies for sustainable development | | | |
| | | | Lectures |
| Unit – I | Introduction to sustainable development and Diversity and social exclusion | | 10 |
| | A | Definition, scope and elements. | |
| | B | Stakeholders of sustainable development: People, Government, Investors, Industry, Judiciary & international organizations working for sustainable development. | |
| | C | Concept and implications, human development of the socio-cultural and other ethnic groups of the society. Contemporary Issues of Development — Bottom of the pyramid approach; understanding the importance of social capital and social mobilization. | |
| | D | Social security: Systems and role in development. People’s participatory processes in Development Millennium Development Goals, Sustainable Development Goals | |
| Unit - II | Social Interventions for Sustainable Development: and Developmental Needs of Indian Society | | 10 |
| | A | Education, skill development, and people’s participation in decision-making. Tolerance of diversity, women empowerment, inclusive society, and human rights. Reduction of health inequality, social security and Population control | |
| | B | Poverty, unemployment, inadequate housing Unsafe drinking water, deficiency of energy sources and supply, sanitation, Unscientific waste management, lack of transportation facilities. | |
| | C | . Unskilled workforce and apathy towards political activities. | |

| | | | |
|------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----|
| Unit -III | Environment Protection Measures and Integrated Approaches | | 10 |
| | A | Environment protection policies. Waste management, Pollution control Reduce the use, reuse and recycle | |
| | B | Sustainable energy, preservation of forest and water sources. | |
| | C | Innovative models of sustainable development. The public-private partnership, decentralization of power. | |
| | D | Strategies to become a developed country, Future trends in integrated approaches | |

References:

Ghate, P. (2007). Indian microfinance: The challenges of rapid growth, New Delhi: SAGE Publications.

Green, F.J., & Chambers, B.W. (2006). The Politics of Participation in Sustainable Development Governance, University of California: United Nations University Press.

Green, G.P., & Haines, A. (2008), Asset Building and Community Development, Los Angeles: Sage Publications,

Kumari, A. K. (2007). Understanding Sustainable Development, Hyderabad: ICFAI University.

Soubbotina, & Tatyana, P. (2004). Beyond Economic Growth : An Introduction to Sustainable Development, Washington DC: World Bank.

World Bank (2003) World Development Report 2003: Sustainable Development in a Dynamic World: Transforming Institutions, Growth, and Quality of Life. New York: Oxford University Press.

Chopra, K., & Gopal, K. (1999). Operationalising Sustainable Development, New Delhi: Sage Publications. Hans, C.B., & Christina, V. (2008). Sustainable Development in International and National Law, Groningen: Maunsbach Europa Law Publishing.

Pierre, A., Shukla, P.R., & Prederic, G. (2000). India's Energy: Essays on Sustainable Development, New Delhi: Manohar Publications.

Rattan, V. (1997). Women and Child Development & Sustainable Human Development, New Delhi: S Chand & Co.

Sathyanarayan, B. (1998). Social Sciences and Planning for Sustainable Development, Bombay: Himalaya Publications.

| | | | |
|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Mandatory Paper No 2.4 Total Credits: 2 | | SOCIAL EXCLUSION AND HUMAN RIGHTS | |
| Specific Objectives: | | | |
| 1. To provide an overview of social exclusion concepts and debates | | | |
| 2. To introduce the learner to the magnitude and extent of social exclusion in India | | | |
| 3. To introduce the basic concepts related to research on social exclusion and various inclusion policies and processes | | | |
| | | | Lectures |
| Unit – I | Title Content 1 Introduction to the Concept | | 10 |
| | A | Defining social exclusion | |
| | B | Dimensions of social exclusion | |
| | C | Interdisciplinary approaches to the study of social exclusion | |
| | D | Social inclusion debates in Europe, America and India | |
| Unit - II | Social Exclusion in India | | 10 |
| | A | Social Exclusion of Dalit, and tribal communities | |
| | B | Politics of Exclusion and Marginalization | |
| | C | Social movements against exclusionary practices- historical and contemporary | |
| | D | Contemporary Politics for Inclusion | |
| Unit - III | Researching Social Exclusion | | 10 |
| | A | Social exclusion of minorities and other communities | |
| | B | Politics of Exclusion and Marginalization | |
| | C | Social movements against exclusionary practices- historical and contemporary | |
| | D | Contemporary Politics for Inclusion | |
| Unit -IV | Inclusion Policies and Processes | | 10 |
| | A | Social inclusion policy and Programmes | |

| | | | |
|-----------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|----|
| | | | |
| | B | Ideological Challenges to Inclusion | |
| | C | Social legislation on social inclusion | |
| | D | Role of civil society organizations to address social exclusion | |
| Unit - V | Global Experiences on Inclusion | | 10 |
| | A | Global survey on communities which are socially excluded | |
| | B | European social inclusion policies and Programmes | |
| | C | UK and Scandinavian Experiences | |
| | D | New Zealand and Australian Experiences in Addressing Social Exclusion | |
| Unit -VI | Action for Inclusion | | 10 |
| | A | Skills in identifying social exclusion practices, Mobilizing people for social change | |
| | B | Advocacy for social inclusion, Networking strategies | |
| | C | Researching on social exclusion in India, Qualitative and Quantitative debate Participatory approaches in measuring social exclusion | |
| | D | Some popular measures and indices of social exclusion, Need for contextual data | |

References:

- Jordan, B. (1997) A Theory of Poverty and Social Exclusion. Cambridge: Polity Press.
- Hills, J. le Grand, J. and Piachaud, D (eds.) (2002) Understanding Social Exclusion, Oxford University Press, Oxford.
- Sukhadeo Thorat and Narender Kumar (2008), B.R Ambedkar Perspective on Social and Inclusive Policies, Oxford University Press, New Delhi
- Sen, A. (2000) Social Exclusion: Concepts, Application and Scrutiny. Social Development Course No. 1, Asian Development Bank, Manila

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Elective Paper No 2.1 Total Credits: 4 | | COMPUTER APPLICATION FOR SOCIAL WORK | |
| Specific Objectives: | | | |
| 1. To orient the students to the basic operations of the computer. 2. To integrate computer applications in research and fieldwork practices. 3. To equip the students with the basic knowledge of computer applications required for a social work administrator. 4. To acquaint the students to perform Statistical data analysis required in social work research. 5. To prepare the student to use the internet for social work practice. | | | |
| | | | Lectures |
| Unit – I | Orientation to the basics of computer | | 10 |
| | A | Definition, Characteristics of Information technology and computer, Evolution of computers, Different types of input-output devices and secondary storage devices. | |
| | B | History of innovations in computer technology. | |
| | C | Applications of computers, Use of computers in social work | |
| | D | Basic Computer Organization: Input unit, Output Unit, Storage Unit, Arithmetic Logic Unit, Control Unit, Central processing unit, system concept. | |
| Unit - II | Types of Software and Use of Computers in Research | | 10 |
| | A | Types of Software, Computer languages, Operating Systems, their functions, popular operating systems, Windows, and its features. | |
| | B | Use of computer in research: Accessing Moodle, Urkund, Mindley, Conducting Online Survey by creating Google form, Shodhganga, | |
| | C | Internet: Introduction, history, Basic Services, Electronic mail, File transfer protocol | |
| | D | World Wide Web, www Browsers, internet search engines, Uses of internet. | |
| Unit - III | Application Software Packages: MS Windows | | 10 |
| | A | MS Windows: Introduction to M.S. Windows | |
| | B | Features of Windows; Various versions of Windows & its use; Working with Windows, Office Packages, Office activities and their software requirements, | |

| | | | |
|--------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| | C | Word processing, Spreadsheet, Presentation graphics, Database | |
| | D | Introduction and comparison of various office suites like MSOffice, Lotus Office, Star Office, Open Office etc. | |
| Unit -IV | MS Excel | | 10 |
| | A | MS Excel: Introduction and area of use; Working with MS Excel.; Concepts of Workbook & Worksheets | |
| | B | Various Data Types; Using different features with Data, Cells and Texts; Inserting, Removing & Resizing Columns & Rows | |
| | C | Working with Data & Ranges; Different Views of Worksheets; Column Freezing, Labels, Hiding, Splitting etc. | |
| | D | Using different features with Data and Text; Use of Formulas, Calculations & Functions; Cell Formatting including Borders & Shading; Working with Different Chart Types; Printing of workbooks & Worksheets with various options. | |
| Unit - V | MS PowerPoint and Internet | | 10 |
| | A | MS PowerPoint: Introduction & area of use; Working with MS PowerPoint; Creating a New Presentation, Working with Presentation. | |
| | B | WORLD-WIDE WEB (WWW), History, Working, Web Browsers, Its functions, URLs, web sites, Domain names, Portals. Concept of Search Engines, Search engines types, searching the Web | |
| | C | E,-Mail: Concepts, POP and WEB Based E-mail, merits, address, Basics of Sending & Receiving, E-mail Protocols, Mailing List, Free Email services, email servers and e-mail clients programs. | |
| | D | Application and Importance in social work education and Practice | |
| Unit -VII | SPSS package | | 10 |
| | A | Introduction and demonstration of SPSS. Data View, Variable view, Data entry, Defining variables in SPSS | |
| | B | SPSS: Menu, Creating data files, sorting, splitting files, selecting cases, computing new variables, recoding variables. | |
| | C | Data Analysis, Descriptive statistics, graphs, t-tests, Chi-square tests, correlation | |
| | D | Graphic presentation and interpretation | |
| References: | | | |

1. Sinha P K & Sinha P (4011) Computer Fundamentals, PBP Publications.
2. Saxena S (4003) A First Course in Computers, Noida, Vikas Publishing House Pvt. Ltd.
3. Frye C (4012) Microsoft Excel 4010 Step by Step, Delhi, PHI Learning Pvt. Ltd.
4. Pandya K, Bulsari S and Sinha S (4012) SPSS in simple steps, Delhi, Dreamtech Press
5. Gupta S L and Gupta H (4011) SPSS 17.0 for Researchers, New Delhi, international book house Pvt. Ltd.
6. Leon A and Leon M.(4012) Internet for Everyone, Chennai, Leon Vikas.
7. Schwartz S. (4012). Microsoft Office 4010, Noida, Pearson.
8. Cunningham J B and Aldrich J O (4012) Using SPSS: An Interactive Hands-On Approach, New Delhi, SAGE

| | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| M.S.W.: Part I Sem. II Elective Paper No 2.2 Total Credits: 4 | | ENVIRONMENT STUDIES AND DISASTER MANAGEMENT | |
| Specific Objectives: | | | |
| <div><div>1. To develop an understanding of Disasters and Disaster Management, Displacement and Rehabilitation</div><div>2. To gain knowledge of various disaster management strategies</div><div>3. To learn the international and national policies, and institutional mechanisms in disaster and rehabilitation services</div><div>4. To introduce various disasters and displacements that have occurred in India and their management</div><div>5. To study the role of Social Work Practice in Disaster Management and Rehabilitation</div><div>6. Critically examine the rehabilitation policies.</div><div>7. To familiarize the students with the scope of intervening in sorting out the issues of displacement and rehabilitation</div></div> | | | |
| | | | Lectures |
| Unit – I | Disaster Management - Core Concepts | | 15 |
| | A | Disaster: Definition, Meaning - Concept of Hazard and Risk. | |
| | B | Vulnerability and Disaster, Types and Classification of Disasters, Nature Induced Disasters and Human-Induced Disasters. | |
| | C | Disaster Management Cycle Disaster Management Cycle: Mitigation and prevention, Preparedness, Prediction and Early warning, Rescue and Relief, Impact assessment, Response, Recovery, Reconstruction; Disaster Risk Reduction. | |
| | D | Community-Based Disaster Management (CBDRM); Gate Keeping, Advocacy and Networking; Levels of Intervention – Individual, Community and Societal - National Disaster Profile. | |
| Unit - II | Post Disaster Intervention | | 15 |
| | A | Interventions, Post trauma care and counselling including grief counselling with survivors, | |
| | B | Integrated Disaster Management Approach, Institutional and Non-Institutional Care for the Survivors. | |
| | C | Case Studies: Mumbai Serial Blasts: A case Study, Air strike on World Trade Center in New York on 11 th September 2001, Mander Devi Temple disaster, Slow Disasters (famine, drought, epidemics) and Rapid Onset Disasters (Air Crash, tidal waves, Tsunami), Road accidents. | |

| | | | |
|------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| | | | |
| | D | Role of the Central and the State Governments, Local bodies, Community, Media, International and National Non-Governmental Organizations, Charitable Trusts, Educational Institutions, Voluntary Organizations, Community Based Organizations, Youth groups, and Others in Disaster Management. | |
| Unit - III | | Displacement | 15 |
| | A | Meaning and concept of displacement, types of displacement, causes and consequences of displacement. | |
| | B | A Case Analysis: Irrigation projects, Industrial projects, Hydroelectric projects, Mining projects. | |
| | C | Impact of Displacement on Indigenous People | |
| | D | Basic Concepts of Rehabilitation and Resettlement: theory of R & R developed by Michael Cernea, model of Michael Cernea | |
| UNIT IV | | Legal Framework | 15 |
| | A | Institutional Arrangement and Legal Framework: Preparation of Community Development Activities for displaced people. | |
| | B | The Forest Policy | |
| | C | The Land Acquisition Act (LAA), | |
| | D | Wildlife (Protection Act), 1972 | |
| UNIT V | | Rehabilitation procedures | 15 |
| | A | Policies, assessing the livelihood loss. | |
| | B | Livelihood impact assessment and skill mapping surveys | |
| | C | Income restoration strategies | |
| | D | Training strategy for skill upgradation | |
| UNIT VI | | Participatory Approach in Resettlement & Rehabilitation | 15 |
| | A | Use of participation in resettlement, participatory tools for resettlement planning. | |
| | B | Institutional arrangement for resettlement, | |
| | C | Role of NGOs/CBOs and other local, state, national and international organizations for rehabilitation. | |
| | D | Monitoring and evaluation of R&R interventions. | |

| | |
|---------------------------------------------------------------------------|---------------------------------------|
| M.S.W.: Part I Sem. II OJT/FP Total Credits: 4 | ON-JOB TRAINING /FIELD PROJECT |
|---------------------------------------------------------------------------|---------------------------------------|

Aims and Objectives of Field Work:

The broad aim of the Social Work Practicum is to provide opportunities for applying the knowledge and information gained in the classroom to real situations. The basic objective of fieldwork during semester II is to understand the structure and dynamics of Panchayat Raj Institutions and train students to practice social work methods in the field.

| Component | Credit | Details | Marks | | Means of Evaluation |
|--------------------------------|---------------|------------------------------------------------------------------------------------------------------------------|--------------|------------|-----------------------------------------------------------------------|
| Concurrent Placement | 5 | Concurrent field placements in NGOs/GOs/ CSR Units and other concerned settings 16 days (16 days * 1 mark each). | 16 | 65 | Confidential Report from Agency supervisor. Attendance Certificate |
| | | Concurrent placement report (16*1/2) | 08 | | Reports |
| | | Conduct Community organization in the field on any issue and report submission | 10 | | Relevance & Sustainable Outcome |
| | | Conduct awareness programmes on any social issue in the field issue | 05 | | Participation in villagers' reports, photographs |
| | | Case study on any successful Community development project | 10 | | Visit report and learning |
| | | participation in the survey, rallies, and observation of important days for the social cause | 06 | | Active participation, innovative ideas and leadership |
| | | Participation in Fieldwork Conference (10 Conference *1 mark each) | 10 | | 1. Attendance 2. Progress Assessment |
| Continuous Internal evaluation | 1 | Fieldwork Diary | 05 | 15 | Answer Paper |
| | | Presentation on Field Learning | 10 | | Presentation Content |
| Viva Voce Exam | 2 | External Exam | 20 | 20 | Viva Voce |
| Total | | | 100 | 100 | Total |